

**Minutes of The Full Governing Body Meeting of South Molton Community
College held on Monday, 17 March 2014 at 6pm.**

Chaired by:- County Councillor J Yabsley		Clerked by:- Sue Squire
Present:- David Blake Andy Comerford Diane Dimond Janey Easton Rebecca Fowler Jenny Glover (Principal) Philip Govier Sue Madgwick Gail Puffitt Arthur Symons David Tucker Jeremy Yabsley		Agenda:- Sanctioned Apologies Declarations of Interest To receive & approve the Minutes of the FGB Meeting held on 25/11/13 To receive the Minutes of Committees Matters Arising To receive Principal's Report To approve the final budget To approve LEA services To receive Reports on Governors Visits To consider School Term dates for future year Training Correspondence Termly report on progress of School Improvement Plan Matters brought forward at the discretion of the Chair
		Action
1.	Sanctioned Apologies. Ian McClaughlin, Binnie Pitt, Oonagh Rowe, Julie Snell, Neil Young.	
2.	Declarations of Interest. <ul style="list-style-type: none"> ▪ Sue Madgwick. Employee of Babcock LDP ▪ Jeremy Yabsley. Member of DCC, Board Member of NPS (Norfolk Property Services) South West, Governor at Bicton College 	
3.	To receive and approve the Minutes of the FGB Meeting held on 25/11/13. (previously circulated to Governors) Approved and signed as a correct record after Sue Madgwick's surname was correctly spelt in Minute No. 2 and also noted that Gail Puffitt was present. The Minutes of 28/01/14 ratifying the appointment of a new Principal with effect from 1 September 2014 were also approved and signed.	
4.	To receive the Minutes of Committees: (previously circulated to Governors) 4.1 Resources (CHAIR Philip) held on 10 March 2014. Mention of the 3 year plan was briefly spoken about in connection with the budget details not yet being available. The Minutes were noted. 4.2 Teaching and Learning (CHAIR Andy) held on 10 March 2014. Noted.	
5.	Matters arising. None.	
6.	To receive Principal's Report. (previously forwarded to Governors). JG advised that since the Report there had been the following developments: <ul style="list-style-type: none"> • Teaching Staff. Ian McClaughlin had indicated his intention to retire from 31/8/14. • A cleaner had left the team. • The heating system was working well. • A recent article in the North Devon Journal contained inaccuracies. Governors were disappointed and JG was taking this up with the paper. 	JG

7.	<p>To approve the final budget. The budget could not be approved as the figures were not available. A quorate Resources Committee Meeting was fixed for 9.30am on 24/4/14.</p> <p>An error on the budget from DCC had been noted in that when the figures were received it had not been calculated for the September 2014 intake. It was based on 547 pupils in September and should be 585 (38 more children). This made a financial difference of approximately £100,000. The College need funding of 7/12ths of financial year and was being followed up.</p> <p>Staffing which could have an impact on the budget was discussed, in particular the Vice Principal interviews on 1 and 2 April and a SENCO vacancy with the departure of Ian McClaughlin.</p> <p>JY advised there was a change to funding: a 4.5% increase for the lowest funded authorities in the league table. Devon should receive, based on the last census £16.2m extra. This equates to 4.5% funding per pupil from £4156 2014/15 to £4345 per pupil for 2015/16.</p>	Resources Committee
8.	<p>To approve services. JG advised the services used and was the same as in previous years. This item to be removed from the Annual Cycle.</p>	Clerk
9.	<p>To receive Reports on Governors Visits. AS and OR were seeing the English Department.</p>	Report for T&L Cttee
10.	<p>To agree School Term dates for future year. For future Agendas, the Annual Cycle to have the word 'Agree' in place of 'Consider'. JG showed the details which were on the website. Staff had agreed the dates which had been sent to County. Agreed and approved by Governors.</p>	Clerk
11.	<p>Training. Details had been circulated to Governors via the Devon Governor Magazine. It was noted that the Clerk is booked on the Clerks Update on 10/6/14 at Torrington Bluecoat Centre.</p>	
12.	<p>Correspondence. Letter, as previously advised under Minute No. 6, from Ian McClaughlin regarding his retirement on 31/8/14.</p>	
13.	<p>Termly report on progress of School Improvement Plan. JG advised this was an ongoing document being worked on constantly with particular regard to raising attainment, curriculum review and looking at particular subjects.</p> <p>JG had arranged for an Adviser to visit the English faculty and advise on attainment. JG has commissioned a consultant to advise on Humanities. Three visits are already planned and he will advise on teaching and learning from Year 7 to Year 11.</p> <p>JY asked if Governors are copied in with emails regarding various reviews and changes and were advised some were received.</p> <p>The presentation by Andrew Finney at the Resources Committee to be circulated.</p> <p>It is vital that RAISEonline is fully understood. AC will check that key data is sent. Data dashboard details to be provided when available.</p>	AC

3 South Molton Community College Full Governing Body Meeting 17.03.14

	<p>JG advised that the Vice Principal application process had been completed that day with 19 applicants. Interviews will be on 1 and 2 April. Three Governors are required for both days to comprise JY, AC, DB and AS a reserve. The short listed applicants will do a presentation in the Hall for Governors from 3.30 – 5pm on 1 April.</p>	<p>AC</p> <p>JY, AC, DB (AS)</p> <p>All Govs</p>
<p>14.</p>	<p>Matters brought forward at the discretion of the Chair. JY was pleased to advised that Sue Clarke, Head of Education of Schools at DCC and who had assisted on the second interview day when interviewing for a new Principal had spoken very highly of Governors, enjoyed working with them and thought it was a great School.</p>	
	<p>Date of next Meeting: Monday, 23 June 2014 at 6pm. The Meeting ended at 6.56pm.</p>	
<p>Summary of Decisions: APPROVED BY THE FULL GOVERNING BODY OF SOUTH MOLTON COMMUNITY COLLEGE.</p> <ul style="list-style-type: none"> ➤ Minutes of the FGB Meeting of 25/11/13 and the Extraordinary FGB Meeting on 28/1/14 ➤ School Term Dates 		
<p>These minutes are agreed by those present as being a true record</p>		
<p>Signed: (Chair of the Full Governing Body of South Molton Community College)</p>	<p>Date:</p>	