

**Minutes of South Molton Community College Full Governing Body Resources
Committee held on Monday, 2 June 2014 at 5pm.**

Chaired by:- Philip Govier		Clerked by:- Sue Squire
Present:- Andy Comerford Jenny Glover Philip Govier Ian McClaughlin Arthur Symons David Tucker Jeremy Yabsley <i>during Minute No. 5.</i>		Agenda:- Sanctioned Apologies Declarations of Interest Approval of the Minutes of the Resources Meeting held on 10/03/14 & Finance Meeting on 24/0414 Matters Arising To receive Reports from Lead Governors Staffing Update Chairman's Business Next FGB Meeting Next Resources Committee Meeting
		Action
1.	Sanctioned Apologies. David Blake, Neil Young.	
2.	Declarations of Interest. Jeremy Yabsley – Bicton College, DCC, NPS South West	
3.	Approval of the Minutes of the Resources Committee Meeting held on 10/03/14 and Finance Meeting on 24/04/14 (Part I) and the Part II Minutes of 10/03/14 (previously circulated to Governors). Approved and signed as a correct record. Two points were clarified under the Minutes of 10/03/14: Minute No. 5 where it stated 'Because we are a Co-op Trust we may have to write our own contract'. Babcock International was slow in replying to the question. SMCC did not have to write a contract for the new Principal. Last paragraph regarding the quotation of £30,000 for a surge protector against lightning strikes which was not considered good value for money. Governors resolved not to continue with this and other measures had been put in place. County advice had been taken which was for a sum of £1,900.00. A formal amendment due to legislation of the Minutes dated 14/10/13 in connection with the presentation of School Financial Standard Self Assessment was covered in Item 2 of PG's Report.	
4.	Matters Arising from the Minutes. None.	
5.	To receive Reports from Lead Governors: 5.1 Finance (Philip Govier). Governors had been circulated with the paperwork ahead of the Meeting. PG advised he had asked the Premises & Finance Manager to draft a letter regarding the system at DCC which had been forwarded to Governors. There was approval for this to be sent and JG will arrange for JY to sign it. Correction of the Minutes of 10/03/13 in connection with the presentation of the Schools Financial Value System that occurred in October 2013. Governors confirmed it was discussed and agreed, and unfortunately excluded from the Minutes. PG asked for clarification regarding figures shown in the monitor with regard to amounts budgeted for but not spent: £40,000 for exams, £77,000 for premises and £5,800 for trips.	JG / JY

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	<p>JG explained that the £40,000 surplus was because not all pupils had re-sat exams that were planned because of the changes introduced by the government in September 2013; the £77,000 had not been spent in certain areas of premises yet and we had decided not to go ahead with replacement windows in the food tech building and the £5,800 for trips was in respect of a forthcoming visit to Rome due to take place in July and had not yet been paid for.</p> <p>The carry forward was £445,000 and was more than expected and was more than Governors would like to see. It is very difficult to plan all expenditure accurately under each heading and there has been money paid back into the budget from several accounts that was not spent by budget holders. Conversely, this will allow for plans the new Principal may have plus new staffing and curriculum activities and premises.</p> <p>There was no further information regarding the additional funding per pupil allocated by the government.</p> <p>The projected budget was looking good.</p> <p>Governors were circulated with a project estimate in respect of the Technology block where funding had not been given for the windows. There was a concern over the safety, security and weatherproof aspect and following an inspection, confirmation was given that they were good for up to 2 years.</p> <p>The estimate came in at £65,700. JG voiced her reservations and felt there would be best value for money with a private surveyor and to take the project forward in the next year as it was now too late for the work to be done over the Summer holidays.</p> <p>JY proposed to leave the matter for the time being but to monitor the situation. Seconded by AS and agreed.</p> <p>5.2 Personnel (Arthur Symons). A Report had been forwarded ahead of the Meeting.</p> <p>5.3 Premises, Health & Safety (Ian McClaughlin). A Report had been forwarded ahead of the Meeting and IM went through the items. AS questioned the fire drill log which stated there was one year outstanding. IM to check this.</p> <p>5.4 Policies.</p> <ul style="list-style-type: none"> ▪ Capability in School. ▪ Conduct, Discipline and Grievance. ▪ Disability Equality. Maureen Gooding oversees this Policy. Staff and Senior Management Team are aware. ▪ Managing Sickness Absence. A new DCC Policy came out in November 2013 and this was accepted. ▪ Maternity. AC asked for this to be deferred as he wished to make further enquiries about paternity. ▪ Redundancy. When sending his apologies, DB advised he had reviewed this and recommended approval. ▪ Transport. Due to NY sending his apologies, this Policy to be deferred to the next Meeting. <p>All the above Policies with the exception of Maternity and Transport were approved and accepted by Governors.</p>	<p>IM</p> <p>Next Agenda</p> <p>Next Agenda</p>
<p>6.</p>	<p>Staffing Update. JG advised that Steven Rogers had been appointed as full time SENCO. He will be taking the SENCO Award, paid for by SMCC.</p> <p>The English teacher was retiring and adverts were out.</p> <p>JG advised of other details which were noted.</p>	

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7.	Chairman's Business. None.	
8.	The last FGB Meeting of this academic year would be on Monday, 23/06/14 at 6pm.	
9.	Date of next Resources Committee Meeting: Meetings for the next academic year will be fixed at the last FGB Meeting of this academic year, date as above. The Meeting ended at 6.11pm.	
Summary of Decisions: APPROVED BY THE RESOURCES COMMITTEE OF SOUTH MOLTON COMMUNITY COLLEGE FULL GOVERNING BODY: <ul style="list-style-type: none">➤ Part I and II Minutes of 10/03/14 and Minutes of 24/04/14➤ Amendment to the Minutes of 14/10/13➤ Quotation for new windows in the Technology Block not to be followed up and the situation regarding the windows to be monitored➤ Policies		
These minutes are agreed by those present as being a true record		
Signed: (Chair of the Resources Committee)		Date: