

**Minutes of South Molton Community College Resources Committee Meeting
held on Monday, 18 May 2015 in the A2L Room at 5pm.**

Chaired by: Philip Govier		Clerked by: Sue Squire
Present: Andy Comerford AC Diane Dimond DD Andrew Finney (Principal) AF Philip Govier PG Sarah Robinson SR Arthur Symons AS David Tucker DT Ellen Vernon EV Sheila Wyer SW Also in attendance: Simon Walker, Business & Premises Manager		Agenda: - Sanctioned apologies Declarations of Interest Approval of the Minutes of 23/02/15 Matters Arising from the Minutes To receive Reports from Lead Governors Policies Items raised by the Principal not covered at the Meeting Chairman's Business Date of next Meeting
		Action:
1.	Sanctioned apologies. None.	
2.	To receive Declarations of Interest. Diane Dimond. Vice Principal and Finance Manager – Petroc	
3.	Approval of the Minutes of the Resources Committee Meeting held on 23 February 2015 (previously sent to Governors). Approved and signed as a correct record after it was noted that the document referred to in Minute 4.3 was the monitor.	
4.	Matters Arising from the Minutes: 4.1 Paternity Policy. AC advised he had checked the clarified the issue he had raised ad recommended the Policy for approval Agreed by Governors.	
5.	To receive Reports from Lead Governors as follows: <ul style="list-style-type: none"> • Finance (Philip Govier) (previously circulated to Governors). SW advised there was little activity on the accounts at this time of year. Governors will be asked to agree and approve to sign off old year outturn budget and approve the new one. Budget Meetings had been held on 27 & 28 April and meeting notes were circulated. Proposed by SR, seconded by AS for PG to recommend the budget to the FGB. • Personnel (Arthur Symons) (previously circulated to Governors). As an update, AS advised that 13 applications had been received for the Assistant Vice Principal vacancy and 4 were to be interviewed. Subsequently, AF had suggested to AC (Chairman of the FGB) that Campbell Orr be appointed on a temporary basis with the vacancy being advertised in March 2016. Emma Hearn, Head of Year, agreed to do CO's role until August 2016. An English NQT teacher had been appointed who would be trained in 	

	<p>school.</p> <ul style="list-style-type: none"> • Premises/Health & Safety (David Tucker)(previously circulated to Governors) DT went through details of the Report. 26/5 remedial works for asbestos works confirmed. <p>AF spoke about the results of the Keele Survey and the new arrangements taking place in the canteen. AC to send a letter of thanks on behalf of the Governing Body in this connection.</p>	
6.	<p>Policies.</p> <ul style="list-style-type: none"> • Complaints. Lead Governor: Arthur Agreed subject to AS recommendations. • Equal Opportunities. Lead Governor: Arthur Agreed and approved. • Probationary. Lead Governor: Arthur Agreed and approved. • Staff Duties. Lead Governor: Arthur Agreed subject to AS recommendations. • Staff Leave and Absence (New Policy). Being reviewed by AF, then to AS. • Pupil Records. No changes. Agreed and approved. • Restraining Pupils. No changes. Agreed and approved. • School Day. No changes. Agreed and approved. • Uniform. New supplier, a co-operative company to fit with College values. The PE kit had been changed. Orders can be placed online, local PO or in school. Agreed and approved. <p>There were a number of policies not due for updating but had been rewritten to suit today's education.</p> <p>DD asked if there is non compliance with policies, how is the culture being dealt with and changed? AF informed of a staff meeting which set out the position.</p>	
7.	<p>Items raised by the Principal not covered during the Meeting. None.</p> <p>PG asked about vertical tutoring including all Y10s. AF gave further details.</p>	
8.	<p>Chairman's Business. None.</p>	
9.	<p>Date of next Resources Committee Meeting: Meetings for the 2015/16 academic will be agreed at the FGB Meeting on 22/6/15. The Meeting went into Part II Confidential. Proposed by AS and agreed. The Meeting ended at 7.54pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 23/02/15 ➤ PG to recommend approval of the budget to the Full Governing Body ➤ Policies 		

➤ **Meeting to go into Part II Confidential.**

These Minutes are agreed by those present as being a true record.

Signed:
Chair of Resources Committee of South
Molton Community College Full
Governing Body:

Date: