



SOUTH MOLTON
COMMUNITY COLLEGE
— supporting success —

Transport Policy

Adopted by the Governing Body: February 2015

Principles

1. All students are to have the right to travel on the College buses to and from home in accordance with L.E.A. directives. They are expected to comply with the regulations laid down in the current Devon County Council Transport Policy Document available in the College.
2. All students are entitled to travel on contracted buses for trips away from College as long as they comply with the regulations listed below.

Aims

To ensure that all students and staff enjoy the right to safe and comfortable travel between College and either home or a trip destination.

Rationale

1. This brief set of rules should be read in conjunction with the L.E.A. Policy Document.
2. **General rules and behaviour guidelines:**
 - Students are expected to wait for their coach in an orderly fashion and not engage in 'play' near the road.
 - Students must wait until the bus stops before getting on or off in an orderly fashion without pushing and shoving.
 - Students should be aware of the dangers of catching coats, scarves and bags in the closing doors.
 - If a coach seating plan is operative, students will adhere to the plan.
 - Seat belts should be worn at all times once the coach commences the journey.
 - Bags should not be placed in the aisle.
 - Students should not eat or drink on the coach without specific permission from a member of staff.
 - Students should remain seated for the duration of the journey.
 - Students should not attempt to open or close bus doors.
 - Students should not distract the driver at any time.
 - Students should follow any requests or instructions issued by the driver.
 - In the event of misbehaviour the driver has the right to stop the coach until the matter is resolved.
 - Litter should not be left on the coach.
 - In the event of serious or persistent misbehaviour culprits may be excluded from using the coach.

ALWAYS REMEMBER SAFETY IS EVERYONE' RESPONSIBILITY

3. Responsibility of Prefects:

- Attempt to maintain good order on journeys to/from College, reporting any poor behaviour or concerns to the Transport Co-ordinator as soon as possible after the event.
- Check the condition (internal) of the bus on arrival at College a.m.
- Check the condition of the bus before leaving College p.m.
- Report any defect you are aware of to the driver and inform the Transport Co-ordinator.