

Updated November 2018

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## Overview of Decisions Made in Governing Body Meetings:

|   |   |
|---|---|
| Decisions Made at Full Governing Body Meetings of the Governing Body of South Molton Community College:.....                          | 2 |
| 17 <sup>th</sup> September 2018 .....   | 2 |
| 18 <sup>th</sup> June 2018.....   | 2 |
| 30 <sup>th</sup> April 2018.....  | 2 |
| Decisions Made at Finance, Premises, Health & Safety Committee Meetings of the Governing Body of South Molton Community College:..... | 2 |
| 11 <sup>th</sup> June 2018.....   | 2 |
| 12 <sup>th</sup> March 2018.....  | 2 |
| 13 <sup>th</sup> December 2017.....   | 2 |
| 20 <sup>th</sup> April 2017.....  | 3 |
| 8 <sup>th</sup> February 2017 .....   | 3 |
| Decisions Made at Personnel Committee Meetings of the Governing Body of South Molton Community College:.....                          | 3 |
| 11 <sup>th</sup> June 2018.....   | 3 |
| 30 <sup>th</sup> April 2018.....  | 3 |
| 19 <sup>th</sup> February 2018.....   | 3 |
| 6 <sup>th</sup> November 2017 .....   | 3 |
| 20 <sup>th</sup> April 2017.....  | 3 |
| Decisions Made at Curriculum Committee Meetings of the Governing Body of South Molton Community College:.....                         | 4 |
| 22 <sup>nd</sup> May 2018.....  | 4 |
| 27 <sup>th</sup> February 2018.....   | 4 |
| 16 <sup>th</sup> October 2017 .....   | 4 |
| Decisions Made at Teaching, Learning & Achievement Committee Meetings of the Governing Body of South Molton Community College:.....   | 4 |
| 16 <sup>th</sup> May 2018 .....   | 4 |
| 21 <sup>st</sup> February 2018 .....  | 4 |
| 8 <sup>th</sup> November 2017 .....   | 4 |
| 10 <sup>th</sup> May 2017 .....   | 5 |

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## Decisions Made at Full Governing Body Meetings of the Governing Body of South Molton Community College:

### 17<sup>th</sup> September 2018

- 3a** AS and AR elected as Co-Chairs
- 3c** Dates for future meetings decided.
- 3e** FGB meetings to remain Open, Committee meetings to be Closed unless by invitation.
- 4** Minutes from June agreed.

### 18<sup>th</sup> June 2018

- 3** Part I Minutes were signed as accurate. Part II Minutes later signed as accurate.
- 16** Time and Date of Next Meeting: 17<sup>th</sup> September 2018.

### 30<sup>th</sup> April 2018

- 3** Minutes from 20<sup>th</sup> November 2017 agreed and signed by AR as an accurate representation.
- 5** It was decided that Dave Lewis, Vice-Principal, would be invited to undertake the role of Acting Principal until a new appointment is made in time for September 2019.  
The role of Acting Vice-Principal is to be advertised.
- 6** 'Code of Conduct for Governors' adopted, pending correction.
- 8** The Budget, provided by SWa, was approved.
- 9** EV agreed to be new ASP 'Super User'.
- 10** LC agreed to take on the role of Pastoral Link Governor.
- 14** Date of next meeting agreed as ~~18~~<sup>19</sup><sup>th</sup> June 2018, at 18:00.

## Decisions Made at Finance, Premises, Health & Safety Committee Meetings of the Governing Body of South Molton Community College:

### 11<sup>th</sup> June 2018

- 3** Minutes from last meeting agreed
- 3a** DL, BB, SWa and Babcock Representative to meet in September. Governors to review an area of concern in the Budget at all future meetings.
- 5a** Charging and Remissions Policy Adopted.

### 12<sup>th</sup> March 2018

- 4** Minutes from 13<sup>th</sup> December 2017 read and signed.
- 7** Current Finance Policy to continue until the end of this academic year.
- 13** Spring FVS agreed and signed.
- 16** Time and Date of next meeting set as 30<sup>th</sup> of April at 6:00pm.

### 13<sup>th</sup> December 2017

- 3** The minutes from the 06<sup>th</sup> November were signed and agreed as accurate
- 9** Wednesday 19<sup>th</sup> February 5.30pm

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### 20<sup>th</sup> April 2017

- 3** The minutes from the 8<sup>th</sup> of February 2017 were signed and agreed as accurate
- 5a** 3 Year Budget agreed
- 9** Date of Next Meeting July 13<sup>th</sup> 2017 or Autumn Term

### 8<sup>th</sup> February 2017

- 1** Election of Chair and Deputy Chair: PG, SR
- 4** Terms of Reference
- 5** Approval of minutes from 13<sup>th</sup> of June 2016
- 10** Date and Time of Next Meeting - Thursday, 20 April 2017 at 6pm.

## Decisions Made at Personnel Committee Meetings of the Governing Body of South Molton Community College:

### 11<sup>th</sup> June 2018

- 3** Approval of Part I and Part II Minutes of the meeting held on 30<sup>th</sup> April 2018:
- 5a** Complaints Procedure Policy and Staff Discipline Policy re-adopted.
- 5b** It was decided that a Teachers' Appraisal Review sub-committee should be created.
- 8** Date and Time of next meeting to be decided at AGM in Autumn Term

### 30<sup>th</sup> April 2018

- 3** Minutes from 19<sup>th</sup> of February Agreed and Signed by EV on behalf of AS.
- 6** Medication Policy Agreed and Adopted. Lettings Policy Agreed and Adopted.
- 10** Time and date of next meeting agreed as Monday 11<sup>th</sup> June 2018 at 5pm.

### 19<sup>th</sup> February 2018

- 3** Minutes from 6<sup>th</sup> of November Agreed and Signed.
- 6** Probationary Policy and Whistleblowing Policy Agreed and Adopted.
- 12** Time and date of next meeting agreed as Monday 30<sup>th</sup> April.

### 6<sup>th</sup> November 2017

- 1** AS elected as Chair of Committee
- 4** Committee Terms of Reference Reviewed and Agreed
- 5** Minutes from 20<sup>th</sup> April 2017 signed and approved.
- 8** Staff Leave and Absence Policy Approved.
- 12** Date of Next Meeting agreed as 19<sup>th</sup> February 2018

### 20<sup>th</sup> April 2017

- 3** Minutes from 8<sup>th</sup> of February 2017 signed as accurate
- 6** Acceptable Behaviour Policy; Capability Policy and Procedure; Grievance Policy and Procedure; Smoking at Work Policy; Managing Sickness Absence Policy – all reviewed and adopted
- 8** Senior Leadership Team Change of Structure agreed

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**10** Date of Next Meeting to be confirmed in Autumn Term

## Decisions Made at Curriculum Committee Meetings of the Governing Body of South Molton Community College:

22<sup>nd</sup> May 2018

**3** Minutes from 27<sup>th</sup> of February 2018, read and signed.

**4b** The 'Sex Education Policy' was agreed and adopted.

**4b** The 'Attendance Policy' was agreed and adopted, pending amendments.

**6** Date and Time of Next Meeting to be Agreed at FGB in Autumn Term

27<sup>th</sup> February 2018

**3** Minutes from last meeting agreed and signed

**4** Terms of Reference Modified and Readopted

**8** Curriculum Policy to reviewed and ratified via email. Admissions Policy Adopted.

**9** Next Meeting: Tuesday 22<sup>nd</sup> May 5:30pm

16<sup>th</sup> October 2017

**1** AF elected as Chair, SR as Vice Chair.

**5** Approval of Minutes from 8<sup>th</sup> May 2017

**4b** The 'Attendance Policy' was agreed and adopted, pending amendments.

## Decisions Made at Teaching, Learning & Achievement Committee Meetings of the Governing Body of South Molton Community College:

16<sup>th</sup> May 2018

**1** EV joined Committee having left Curriculum

**5** Minutes of Previous Committee Meeting Agreed

**15** Date and Time of Next Meeting - 5.00pm Wednesday 10 October 2018

21<sup>st</sup> February 2018

**1** KH agreed to join the Committee

**5** Minutes of Previous Committee Meeting Agreed

**15** Next meeting booked for 5.00pm 16 May 2018

8<sup>th</sup> November 2017

**1** AR elected as Chair of Committee

**5** Minutes of Previous Committee Meeting Agreed

**7** Terms of Reference updated and Agreed

**15** Date and Time of Next Meeting - 5.00pm Wednesday 10 October 2018

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10<sup>th</sup> May 2017

**4** Approval of Previous Minutes

**12** Date and Time of next meeting to be decided at AGM in Autumn Term