



SOUTH MOLTON
COMMUNITY COLLEGE
— supporting success —

Rewards & Sanctions Policy

Policy adopted by FGB: July 2017

Date of next review: June 2018

Revised Date: July 2017

Responsible Committee: Teaching & Learning

Responsible SLT: S Rogers

This policy supersedes the Behaviour Policy June 2015

| Fig | Contents | Page No |
|------------|--|----------------|
| 1.0 | General Principles underpinning the Behaviour Policy | 3 |
| 1.1 | The concept behind Positive Behaviour for Learning | 3 |
| 2.0 | Rewards | 3 |
| 2.1 | Commitment points | 4 |
| 3.0 | Sanctions – Behaviour Management in Practise | 5 |
| 3.1 | Choice (C1) Consider (C2) Consequence (C3) | 5 |
| 3.2 | C3 Consequence - Low Level Disruption | 5 |
| 3.3 | Behaviour that result in C3 detentions | 5/6 |
| 3.4 | Further ways to receive a C3 detention | 7 |
| 3.5 | Red Card – C3 Community Service (CS3) - Not following 'The SMCC Way' | 7 |
| 3.6 | When will the student sit the C3 detention | 8 |
| 3.7 | Student conduct in a C3 detention | 8 |
| 4.0 | C4 after school detention | 9 |
| 4.1 | Further ways to receive a C4 detention | 9 |
| 4.2 | C4 Friday 2 Hour Detentions | 9 |
| 4.3 | Student conduct in a C4 detention | 9 |
| 5.0 | C5 Isolation | 10 |
| 5.1 | Further ways to receive a C5 detention | 10 |
| 5.2 | Further C5 detention guidance | 10/11 |
| 5.3 | Student conduct in a C5 detention | 11 |
| 6.0 | External Exclusion C6 | 11 |
| 6.1 | Further ways to receive a C6 detention | 11 |
| 6.2 | Good behaviour is the right choice | 11 |
| 6.3 | Equalities Act 2010 | 12 |
| 7.0 | Monitoring systems and interventions | 12 |
| 7.1 | Responsibilities and referral routes | 12 |
| 7.2 | Classroom Teacher | 12/13 |
| 7.3 | Head of Subject | 13 |
| 7.4 | Tutor | 13 |
| 7.5 | Attendance and punctuality | 13 |
| 7.6 | Head of House | 14 |
| 7.7 | Assistant Vice Principal (Behaviour) | 14 |
| 7.8 | The Principal | 14 |
| 7.9 | Parental meetings | 14/15 |
| 8.0 | Uniform requirements | 15 |
| 8.1 | Mobile Phones | 15 |
| 8.2 | Smart Watches | 16 |
| 8.3 | Further guidance | 16 |
| 8.4 | Drugs and prohibited substances | 16 |
| 8.5 | Guidance on weapons | 16 |
| 8.6 | Smoking | 16 |
| 8.7 | Food and drink | 16 |
| 9.0 | Appendix | 17 |
| 9.1 | Appendix 1 - Consequences flow chart | 18 |
| 9.2 | Appendix 2 - C3 consequences flow chart | 19 |
| 9.3 | Appendix 3 - Full uniform policy | 20-23 |

1.0 General Principles underpinning the Behaviour Policy.

The Behaviour Policy at South Molton Community College is based upon an ethos that generates a positive environment for those who work and learn within it. Central to this ethos are the elements of choices, considerations & consequences.

At South Molton Community College all students are expected to behave in a way that creates an environment where;

- Staff are able to teach to the best of their abilities
- All students can learn and achieve to their maximum potential in every classroom
- All members of our School Community can work in a safe place
- Staff, students, parents/carers and visitors can enjoy and be proud of their association with South Molton Community College

The Positive Behaviour Management of our young people is most effective when a true partnership exists between school and home. Together we can make SMCC extremely successful, a School which we are all proud to belong to and a school where visitors enjoy coming.

The following Behaviour Policy applies to students within core School hours, during pre and post School activities on School trips or visits, in transit to and from School and at any time where an issue within the community impacts on School life.

1.1 The concept behind Positive Behaviour for Learning.

As individuals we all choose how to act. It is important that we all recognise that for every Choice or Action there is a Consequence.

A consequence is an outcome that arises as a direct result of the way we act.

At SMCC consequences are issued by staff rather than punishments. Students are in control of their own actions and if they have chosen to act in a certain way these actions will be the catalyst for the consequence to be implemented.

2.0 Rewards.

South Molton Community College operates a House System to reward students both individually and collectively for positive behaviour and achievements.

The system comprises of four Houses each with an assigned colour and name of local historically significant figure. These being:

Drake Grenville Hawkins Raleigh

All students can gain House Points in a variety of ways. Generally, they are presented to recognise good work, a positive attitude, illustrating improvement in a specific area, a commitment to the wider aspects of school life and personal achievements.

Collective and individual rewards are presented to students during designated House Assemblies at the end of every Academic Term.

2.1 Commitment Points

Commitment points - students demonstrate their commitment to hard work and their future



3.0 Sanctions

Behaviour Management in practise.

The deployment of a Positive Behaviour for Learning Policy.

As individuals we all choose how to act. However, it is important that we recognise that for every action there is a consequence. At South Molton Community College consequences are issued not punishments. If students strive to reach their full potential they will be rewarded but if they decide to act in a certain way they will receive a consequence.

3.1 Choice (C1), C2 (Consider), C3 (Consequence)

- **C1 (Choice)** – is the first consequence –issued as a result of negative behaviour
- **C2 (Consider)** – is the second consequence – issued as a result of continued negative behaviour
- **C3 (Consequence)** – is the third consequence – issued as a result of continued negative behaviour, despite chances to modify his/her actions. This means that the student will receive an automatic departmental break/lunch detention and may also be referred to the Head of Subject. **(C3 = Student is allocated 1 behaviour point)**
- **One behaviour point subtracts one achievement point**

3.2 C3 Consequence Guidance

Low Level Disruption (C1, C2, C3)

Low level disruption not only seriously affects the learning of the student disrupting the lesson/learning environment but directly affects the learning of other students in their class as well. It also restricts the teacher's ability to teach the lesson effectively.

Low level disruption or inappropriate behaviour can be identified in a variety of forms. For a number of behaviours, students will be given a fresh start each lesson. Below are some examples of Low Level Disruption, however, this list is not exhaustive.

3.3 C3 Fresh Start Each Lesson

- Failure to line up properly
- Noisy when entering room
- Lack of readiness to learn
- Not listening
- Preventing others from learning

- Lack of focus
- Lack of effort
- Disrespectful responses to staff e.g. What? For? Etc.
- Disrespectful comments to students and equipment, behaviour towards other students and equipment.

For other behaviours inappropriate behaviour or actions the students have already been given their warning at the start of the school year and so the sanctions are escalated straight to a C3 detention.

Straight to C3

- Chewing gum
- Eating in lessons
- Fizzy/energy drinks
- Mobile phones
- Lack of equipment for learning
- Swearing
- Incomplete or inadequate homework
- Failure to produce a pink uniform slip
- Persistent lateness
- Not sitting according to teachers seating plan
- General defiance

See Appendix 2 for the full C3 Consequences flowchart

Through our Positive Behaviour for Learning procedures South Molton Community College intends to address the issue of low level disruption whilst at the same time dealing effectively with more serious examples of inappropriate or anti-social behaviour.

MID – HIGH LEVEL DISRUPTION (C3).

For more disruptive behaviour some students can be issued a **C3** without a **C1** or **C2** warning being given. This is discretionary and used only when the situation needs to be escalated straight to the Head of Subject.

3.4 Further ways that a pupil can receive a C3

Students will also receive an automatic **C3** detention by the Pastoral team once they have attained **25 Behaviour Points** in one academic year.

Inappropriate behaviour in an Assembly is an automatic **C3** detention.

3.5 Red Card Detention - C3 Community Service (CS3)

Red card detentions are given for anti-social behaviour that contravenes 'The South Molton Way' around the school campus before and after school, between lessons and during social times for the day. At SMCC we expect everyone to treat each other with respect at all times. That means walking around calmly and quietly, respecting each others space and behaving courteously and supportively to each other.

Typical Red Card detentions will be given for not following 'The South Molton Way':

1. Chewing gum is not to be brought onto the school site
2. Students to respect each other and all adults in the school – do not use inappropriate language
3. All students must wear the correct uniform (unless they have a rectification pass)
4. All students must walk sensibly in the corridors and must not push or shove other students
Students must also not use the staff staircase.
5. Students must eat all food in the dining hall and must not drop litter
6. No 'energy drinks' or other fizzy drinks e.g. Cola to be consumed at school
7. Water bottles should only be filled with water during social periods of the day
8. All school bags in lockers or carried by students. No bags on the floor
9. After 8.50am and before 3.25pm all students that leave or enter the school site must leave via the main reception and sign in / out
10. No mobile phones to be used in school (except year 11 in lessons when requested to do so by teacher to aid learning)

Students who do not comply with 'The South Molton Way' will receive an immediate no notice **Red Card Community Service Detention (CS3)** detention. The adult will escort the student to room 214. After 15 minutes a House Coach escorts the students to the dining hall to complete their community service. If the incident happens between lessons the detention will take place during or at the start of the next break (either that day or the next school day). A daily detention list will be placed in the foyer each day.

Community service

Helping to clean tables in the dining hall

3.6 When will the student sit their C3 detention

If the **C3** detention is issued during:

Period 1 and 2 - 15 minute break time detention (detention starts at 10.55am).

Period 3 and 4 – 15 minute Lunchtime detention (starts at 1.15pm)

Period 5 – 15 minute break time detention following school day (starts at 10.55am)

Equipment for learning

For issues regarding equipment for lessons i.e. Books, PE kit etc. all students have been verbally warned in the first week of term that these are essential learning ingredients within specific areas. This warning constitutes a **C1** for all students. Therefore, when a student forgets their book or PE kit etc, on the next occasion they will be issued with a **C2** and on the following occasion a **C3**. Persistent offenders will regularly receive **C4 detentions** until the issue is resolved.

3.7 Student's conduct during a C3 detention

Students sitting any type of detention must sit facing forwards in silence (preferably reading a book) and must not try to gain the attention of any other students. If students decide to go against this rule then the following consequences will again be applied:

- Choice **C1** – Student making the choice to misbehave and risking repeating the detention
- Consider **C2** – Student behaviour still does not improve even after Teacher/HLBC issues 1st warning, which means the student is at risk of repeating the detention again
- Consequence **C3** – Student behaviour has not improved and the Teacher/HLBC places the student in another **C3** lunchtime detention (This could be upgraded to a **C4 after school detention** depending on the level of disruption/defiance)

High Level Disruptive /Serious Incidents/Non-Compliance with School Procedures

For incidents that the College perceives to be of a serious nature, students will be issued with either a **C4** after school detention or a **C5** Isolation or a **C6** Fixed Term Exclusion. (All students who receive a Fixed Term Exclusion (see **C6** for more details).

If a student(s) commit a physical assault against another student(s) they will automatically receive at a minimum, a one day **C6** Fixed Term Exclusion. They will also be expected to sit a **C5** isolation when they return to school. This is so the House Team offer support and have the time to assess if they are ready and safe to move back into mainstream education. All victims of assault will be encouraged to make a formal complaint to the Police.

4.0 C4 – After School Detention (3 Behaviour Points)

Where a student has been issued with an after School detention in the main hall. This will take place under the supervision of Pastoral Staff. Under normal circumstances the school will attempt to facilitate the detention one day after the Pastoral Team has issued the **C4**.

However, it is important to state that in law the school are not obliged to provide any notice in relation to a detention being issued and in some situations does not have to inform parents why a detention has been given. Where notice is given, the student will be issued with a letter informing them of the exact date when the detention is due to take place.

Once the pastoral team have issued a student with a **C4** this cannot be changed.

- All detentions run from 3:25pm until 4:25pm.
- They will always last for 1 hour.
- Should students arrive a few minutes late they will, at the very least, make the time up at the end of the detention. However, if they are more than fifteen minutes late or are continually late he/she may be issued with another **C4**

4.1 Further ways that a pupil can receive a C4 detention

Students will receive an automatic C4 after school if they accrued 50 Behaviour points in an academic year.

4.2 C4 Friday 2 Hour Detentions (4 Behaviour Points)

Students will receive an automatic C4 after school if they accrued 75 Behaviour points in an academic year. This detention will run between 3.25 and 5.25pm on the next Friday of that ½ term.

Students will also receive C4 Friday 2 Hour Detention each Friday for incorrect uniform after the uniform rectification date has passed. Students wearing incorrect uniform will also be in isolation in room 214 during social periods of the day. These measures will continue until the uniform issue(s) are corrected.

4.3 Student conduct during a C4 detention

If students talk or display negative behaviour during the detention the following will take place

- Choice = **C1** Consequence
- Consider = **C2** Consequence
- Consequence = **CE** Consequence Extra = an additional 15 minutes
- Extreme defiance or non-compliance will result in either another **C4** the next day or a **C5** isolation the next day (AVP Decision).

5.0 C5 Isolation (5 Behaviour Points)

- **Students start their day in Isolation at 8:30am and finish at 4.25pm this includes a post School detention. The student will work in an allocated work space.** However, if students display negative behaviour whilst completing the isolation they will repeat a full day the following day (**Second C5 Isolation**).
- Mobile Telephones will be removed from students prior to their placement in the isolation room.
- Students do not talk to other students within the Isolation room.
- Students do not receive any breaks.
- Students eat their lunch in the Isolation room.
- Students must bring a packed lunch (that follows the school healthy eating policy)
- Students who receive FSM or buy food from the canteen will select the food they would like from the daily menu and it will be delivered to them.
- Students will not be permitted to eat or drink other than at allocated times during isolation.
- Food/drink items that are not deemed suitable will be confiscated by staff.
- Students can use the toilet facilities during normal curriculum lessons

5.1 Further ways that a pupil can receive a C5

Students will receive an **automatic C5 Internal Exclusion** which includes an after school detention once they have attained **100 Behaviour points** in one academic year.

- | | | |
|---|---|---|
| <ul style="list-style-type: none">• Racist/sexist comments directed at another student• Extreme defiance towards a Teacher/Adult• Defiance towards a Teacher/Adult during a C4 | } | <p>Student(s) will receive supportive tuition on racism/sexism</p> <p>Student will write a letter of apology to student/teacher</p> <p>Student will also apologise to teacher in front of their class</p> |
|---|---|---|

5.2 Further C5 Detention Guidance

- Students who do not attend a detention without a satisfactory reason will receive an immediate **C5** Isolation.
- All students who receive a **C5** Isolation for missing a detention will complete a detention on the following day including an after school detention the evening immediately following their day in Isolation.
- Where students have been placed into a **C5** Isolation after removal from a lesson or due to an incident on a particular day the House Office will attempt to contact parents to arrange the **C4** after school element of the detention for that day or the following day depending on the

parent's work commitments. In either case a letter will be sent home to confirm that the student has been or will be isolated for poor behaviour.

- Students who are placed in **C5** isolation will be expected to complete a full day. Where a student is isolated midway through a school day, he/she will be expected to complete the time in Isolation the following day. e.g. Where a student is placed into Isolation at the start of period two. He/she will complete their isolation during period one the following day.
- If a student is absent from school on the day of their detention he/she will attend the detention on their next day in school.

5.3 Student conduct during a C5 isolation

If students talk or display negative behaviour during the detention the following will take place

- Choice = **C1** Consequence
- Consider = **C2** Consequence
- Consequence = **C5 Consequence** – Student repeats the **C5** isolation including an after school detention the next day (AVP Decision)

6.0 External Exclusion (6 Behaviour Points)

Students can receive an external exclusion for one of two reasons.

1. **One off incidents that are considered to be of a highly serious nature**
2. **An accumulation of poor disaffected behaviour which is considered to be having a negative impact on the student and their peers' progress and learning.**

6.1 Further ways that a pupil can receive a C6

Students will receive an **automatic C6 1 Day External Exclusion** once they have accrued **125 Behaviour points** in one academic year. From that point forward the student receives another **C6** External Exclusion every time they accrue another 25 Behaviour Points.

6.2 Good behaviour is the right choice

If students make the right choices they will never be issued with a **C3**, **C4**, **C5** or a **C6** detention. Students will always have a chance to reflect about what they have done.

Please remember the School aims to keep exclusions to a minimum. When issued they are to provide time for us to investigate incidents and for students to reflect on their actions. However, it is our belief that exclusions are not necessarily consequence for an action. Therefore, excluded students will always face a consequence on their return to School. This procedure promotes our drive to raise Attendance and Inclusion whilst creating the perfect platform for students to learn and teachers to teach. Please be aware that the educational environment is ever changing and modifications may be made to these procedures at any time.

See Appendix 1 for Full Sanctions Flowchart

6.3 Equalities Act 2010

South Molton Community College will always look to support students to improve their behaviour. The school is very aware that some students with **Special Educational Needs (SEN)** or **Social Emotional Mental Needs (SEMH)** due to reasons outside of school and their own control need more understanding and support than the majority of other students. Teaching staff will, therefore, take into account certain students individual needs and make **reasonable adjustments** before issuing a sanction by referring to the Sanction Flowchart. This will allow students to receive an appropriate sanction that matches their needs. This could mean that they will progress through the graduated sanction ladder less swiftly but if their behaviour continues to deteriorate even after higher levels of support then they will still receive our ultimate sanction of permanent exclusion.

7.0 Monitoring systems and interventions

South Molton Community College want to work with parents/carers to support all our students to make the right choices. To achieve this, SMCC runs a number of monitoring systems and interventions.

Monitoring systems include:

- Subject reports
- Attendance and punctuality report – **Blue**
- Tutor report – **Green** – **(20 Behaviour Points)**
- Head of House report – **Amber (45 Behaviour Points)** HoH directs the HLBC to initiate the Right for Children documentation
- Senior Leadership Report – **Red (70 Behaviour Points)** – **Involvement of outside agencies**
- Senior Leadership Learning Group Report

7.1 Responsibilities and Referral Routes

7.2 Classroom Teacher

The Classroom Teacher has responsibility for his/her own classroom management. There are a range of rewards and consequences that are used. The classroom teacher uses professional judgement to decide when to refer a student to the Subject Leader for:

- Poor work or homework
- Poor attitude
- Poor behaviour

However, if the student fails to respond to the action of the classroom teacher, there is an immediate referral to Subject Leader.

The Subject Leader speaks to the student about the problem. If the problem continues the Subject Leader interviews the student again and places him/her on subject report sending a standard letter home. A copy is circulated to Tutor, Head of House and file. If there is still no

improvement the Subject Leader will contact the Parent.

If the Head of House receives expressions of concern from three or more different Teachers/departments then the student will be placed on an **Amber Report** with the Head of House. This leads to the student being placed on full report. Parents are invited in to discuss the situation with the student and, if appropriate, other relevant staff where a School support plan is negotiated.

If the Head of Subject or Head of House does not see a satisfactory improvement then the matter is referred to the Assistant Vice Principal for Behaviour where the student is placed on a **Red Report** Card and reports directly to an SLT member at the start and the end of each school day.

7.3 Head of Subject (HoS)

Heads of subject should oversee the behaviour management in their department. Classroom teachers may refer students to the Head of Subject due to continued disruption in their classroom. This will result in the student receiving a **C3** departmental detention.

The Head of Subject will consider placing the student on subject report if the student's behaviour does not improve.

The Head of Subject will ensure that a detention rota is produced and followed by their team

Cover Supervisors and Cover Teachers are to refer to the HoS in the first instance with regards to behavioural issues.

7.4 TUTOR

The Tutor has responsibility for the monitoring of the tutor group including:

- Overview of academic progress
- Overview of behaviour
- Celebrating rewards and success
- Maintaining standards of uniform
- Attendance
- Punctuality

The tutor will track poor behaviour and issue a **Green Report** card (**25 Behaviour Points**). They will also use their professional judgement to decide when to refer a student to the Head of House. However, if the student fails to respond to the action of the Tutor, there is an immediate referral to the Head of House.

7.5 Attendance and punctuality

A Blue Report is issued to students with regard to internal truancy and consistent lateness to lessons. This is a daily system used to improve attendance in lessons. Parents are notified by letter and it is the responsibility of the student to collect the report from the House Office during morning registration and for staff to complete it throughout the day. Sanctions will be applied

for non-compliance or to complete the **Blue Report** each day.

7.6 Head of House (HOH) and House Learning & Behaviour Coach (HLBC)

The Head of House/HLBC interviews the student, discusses the issue and records the actions in Sims. If there is no satisfactory improvement, the Head of House contacts parents by phone or letter or organise A **Team Around The Family (TAF)** meeting where the issues are discussed and a support package is negotiated and implemented by the school.

At this point the student will be placed on an **Amber report** card (**50 Behaviour Points**) which will include 2/3 targets that must be achieved each day for the student to continue to receive privileges in school such as free social time. At this point the HoH can recommend that he/she is not able to attend offsite school trips unless they are compulsory educational trips.

7.7 Assistant Vice Principal (Behaviour)

If the HoH does not see satisfactory improvement, the matter is referred to the Assistant Vice Principal (Behaviour) where the student will be placed on **Red report** card (**75 Behaviour Points**) with an SLT member. At this point the pupil is likely to have accrued a number of sanctions and detentions where their conduct is becoming an increasing concern to the Senior Leadership Team where the following actions will be considered:

- Loaded onto the schools permanent exclusion pathway
- Student/parental meeting with David Archer the North Devon Inclusion Lead
- Continued TAF meetings and possible application for extra funding through the 0-25 Team
- A managed move to another school
- Referral to the Educational Psychologist
- Referral to the Behaviour Support Teacher
- Referral to the School Counsellor
- Referral to the Mulberry Centre at The Park School Barnstaple

7.8 The Principal

The Principal may ask the Governors to permanently exclude a student from South Molton Community College in accordance with the DfE guidelines for the following reasons:

- In response to a serious breach, or persistent breaches, of the school's behaviour policy;

and/or

- Where allowing the pupil to remain in school would seriously harm the education or welfare of the pupil or others in the school.

See Appendix 2 for Sanction flowcharts

7.9 Parental Meetings.

The College may invite parents/carers to attend a meeting with staff to discuss a particular issue in relation to a student's general behaviour or in relation to a specific incident. If the matter has resulted in the student receiving a **C5** Isolation and the parents do not attend the meeting for whatever reason, the student concerned will remain in isolation until that meeting

has taken place and the issue has been resolved. In most cases students will attend the meeting with their parent/carer. They should do so in full school uniform without exception. Where incidents involve members of staff it is not school procedure for the staff to be present at the meeting. The School Based Police Officer/Officers and/or a PCSO could be present in student and parental interviews.

8.0 Uniform Requirements.

South Molton Community College has a discreet uniform which is designed to enhance corporate image. It is compulsory that only those items stipulated within the Full Official School Uniform Policy (see Appendix A) are permissible to be worn by our students. The official School Uniform must be worn by all students who are on roll at South Molton Community College at all times, without exception. No hoodies are to be worn at any time on the school, premises and should be removed before entering the school building. This applies throughout the entire school day.

The Uniform Policy applies to students attending off-site provision (including activities) and out of hours activities unless parents/carers are advised otherwise. Students who contravene the Uniform Policy after the uniform rectification period is completed will be placed in isolation during social times of the day in room 214 and receive a **C4** Friday 2 Hour detention each week until it is rectified.

After that agreed date a student's failure to comply with any of the above rules will result in isolation in room 214 during social periods of the day and the students will also receive a C4 Friday 2 Hour detention each week until the issue is resolved.

See Appendix 4 for full uniform policy

8.1 Mobile Telephones, MP3 Players, Headsets etc.

Year 7,8,9 and 10 Students

Mobiles in MP3 mode to listen to music through a headset/earphones are not to be used at any time including before and after the school day on the school premises. Students wishing to contact parents/carers should contact the House Office and likewise parents/carers should refrain from contacting students directly and ring the main switchboard on 01769572129. This prevents any misunderstandings and miscommunication.

This rule also applies to the headsets and earphones. Any student in breach of the above rules will be issued with a **C3** detention and have their mobile telephone confiscated with immediate effect and this will only be returned through collection from the House office on the day of confiscation. For second offences the student's parents will be expected to collect the phone from the school.

Year 11 Students

Year 11 students are allowed to use their mobile phones in lessons as directed by their teachers.

However, Year 11 students are still bound by the same restrictions as KS3 students in all other instances.

8.2 Smart Watches

Smart watches are banned from the school site. Any student that brings a Smart Watch to school will be issued with a **C3** detention and have it confiscated with immediate effect and this will only be returned through collection from the House Office at the end of the day of confiscation. For second offences the student's parents will be expected to collect the watch from the school.

8.3 Further Guidance

8.4 School Guidelines in relation to Drugs/Prohibited Substances.

Students found supplying or distributing illegal substances face permanent exclusion from School. Students found in possession of illegal substances will on the first occasion automatically receive a Fixed Term Exclusion. He/she will face a return to school interview with Mr Orr or Mr Lewis and where possible a designated Police Officer or PCSO via which he/she will be offered the opportunity to attend sessions with a Counsellor. All students will be referred to the Police to be dealt with under the Misuse of Drugs Act.

See Appendix 5 for full Drugs and Prohibited Substances Policy

8.5 College Guidelines in relation to Bladed Articles/Weapons (including replicas)

Any student found in possession of a bladed article or weapon (including replicas) of any type or size could face Permanent Exclusion. At the very least he/she will receive a Fixed Term Exclusion. All students found in possession of a bladed article or weapon (including replicas) will automatically be referred to the Police and will be dealt with accordingly.

In law fireworks such as bangers etc are classed as firearms. South Molton Community College operates a zero tolerance approach in relation to fireworks.

8.6 Smoking

South Molton Community College is a No Smoking Site and as a result operates a strict No Smoking Policy. Students found in possession of cigarettes, e-cigarettes and/or lighters will have the items confiscated and they will not be returned. A Detention, Isolation and in some cases a Fixed Term Exclusion may be issued where students are caught smoking.

8.7 Food and Drink

All unhealthy drinks and snacks are prohibited at South Molton Community College. Where students are found to be in possession of fizzy and/or high sugar drinks and snacks these will be confiscated and not returned.

Chewing gum is also banned from the College site.

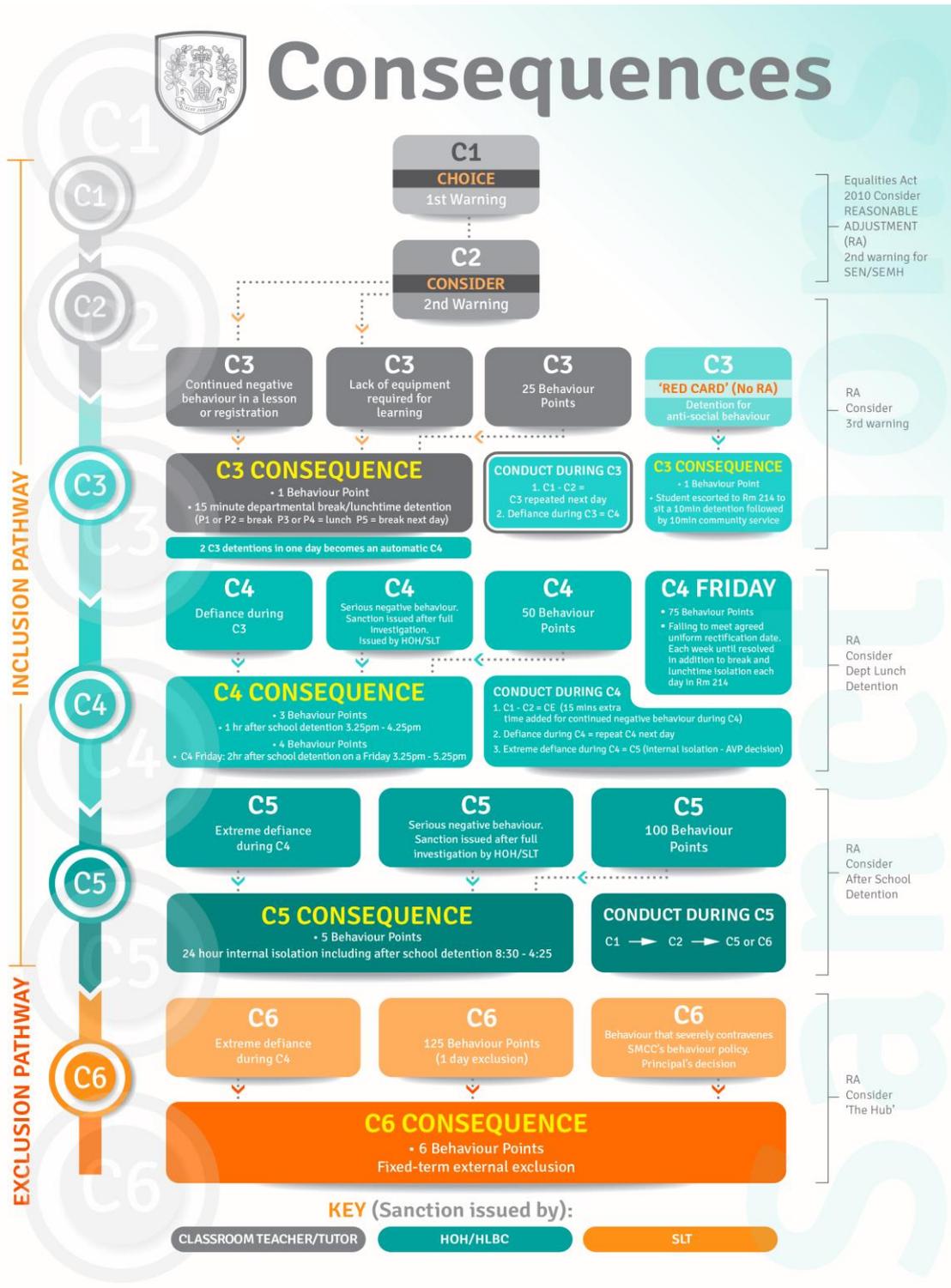
9.0 Appendix

Appendix 1 - Full Consequences Chart

Appendix 2 – C3 Consequences Chart

Appendix 3 – Full Uniform Policy

9.1 Appendix 1





C3 Consequences

Equalities Act 2010 Consider REASONABLE ADJUSTMENT (RA)
2nd warning for SEN/SEMH

RA Consider 3rd warning

C1
CHOICE
1st Warning

C2
CONSIDER
2nd Warning

STRAIGHT TO C3

- Chewing gum
- Eating in lessons
- Fizzy/energy drinks
- Mobile phones
- Lack of equipment for learning
- Swearing
- Incomplete or inadequate homework
- Failure to produce a pink uniform slip
- Persistent lateness
- Not sitting according to teachers seating plan
- General defiance

C3 FRESH START EACH LESSON

- Failure to line up properly
- Noisy when entering room
- Lack of readiness to learn
- Not listening
- Preventing others from learning
- Lack of focus
- Lack of effort
- Disrespectful behaviour towards staff, students or equipment

C3
25 Behaviour Points

C3 CONSEQUENCE

- **1 Behaviour Point**
(1 Commitment Point will be deducted for each Behaviour Point received)
- **15 minute departmental break/lunchtime detention**
(P1 or P2 = break P3 or P4 = lunchtime P5 = break next day)
- **Possible referral to Head of Department/removal from lesson**

2 C3 detentions in one day becomes an automatic C4

These are not exhaustive lists. Other C3 Sanctions can be issued at staff's discretion

KEY (Sanction issued by):

CLASSROOM TEACHER/TUTOR

C3 Consequences



SOUTH MOLTON
COMMUNITY COLLEGE
— supporting success —

Uniform Policy

Policy adopted by the FGB: May 2015

Date of next review:

Revised Date: September 2017

Responsible Committee:

Responsible SLT:

At South Molton Community College we believe that School uniform encourages a sense of belonging, equality and reinforces School identity. Thus, all pupils are expected to wear uniform.

All items should be clearly marked with the pupil's name.

Boys & Girls:

| | |
|-----------------------------|--|
| Trousers | Black tailored - NO, jeans, sport, legging type, ski wear or cord. The recommended trousers are available from our designated supplier. |
| Shirt | White, with collar and long/short sleeves – shirts should be tucked into trousers or skirts at all times. |
| Blazer | Black with College motif – available from our designated supplier only. |
| Jumper (optional) | Black v-neck jumper with College motif can be worn under blazers– available from our designated supplier only. |
| Tie | Clip on College house tie for all year groups – available from the college or from our designated supplier. |
| Socks | Plain black. |
| Shoes | Black Leather / synthetic leather (heels not higher than two inches) - no boots, sandals or sports / canvas / training shoes should be worn. |
| Belts | Black with buckle. The buckle must not be oversized or have a motif or logo. |
| Coat/waterproof | Preferably black – no denim or leather. |
| Apron | For technology – canvas material. |
| Hoodies | All hoodies must be removed before entering the school premises and be placed in the students’ bag or locker. They are not to be worn during the school day at any time. |

Additions for girls:

| | |
|--------|--|
| Skirt | Black LENGTH TO BE ON OR JUST ABOVE THE KNEE – no denim, mini, maxi skirts or skirts made of material that rides up when walking. Staff will use their own discretion to determine if the length of skirt is acceptable. The recommended skirts are available from our designated supplier. |
| Tights | Black or neutral shades. |

Students should not have any headphones or earpieces on display at any time during the school day. They should be placed in the students’ bag before entering the school premises.

PHYSICAL EDUCATION KIT:

The college revised the PE kit for all new entrants from September 2015, the kit is now the same for both boys and girls and only available from our designated supplier.

| | |
|---|---|
| Purple & White polo shirt for summer use | available from our designated supplier only |
| Purple & White games top for winter use | available from our designated supplier only |
| Purple & White shorts | available from our designated supplier only |
| White socks, Trainers, Football/hockey boots, Shin pads, Gum Shield | |

Optional extras

| | |
|---------------------------------------|---|
| Purple & White skorts - for girls | available from our designated supplier only |
| Black base layer leggings – for girls | The recommended leggings are available from our designated supplier |

Uniform Web Shop

School uniform is available to order through our designated web shop which is linked to our school website at www.smcc.devon.sch.uk For parents without access to the internet, order forms can be obtained from the College Reception.

Ordered uniform can be collected from the College during school hours.

Jewellery

- A watch plus one other item
- Pierced ears must be small studs or sleepers (gold or silver in colour) only one allowed in each ear
- Studs in the nose or any part of the face are not allowed
- All other jewellery must be discreet
- No personal badges are allowed to be worn on the blazer

Hair

Extreme styles are not condoned by the College. Hair must be one natural colour. If the hair is over shoulder length then it should be tied back for all practical lessons or where health and safety requires it. Shaving of any part of the head is not accepted (no grade 1). Pupils should not wear decorative items in their hair.

Makeup

Coloured nail varnish is not permitted in school. Light make-up may be worn to give a natural look.

Parents/Guardians are asked to support the College by adhering to our uniform

Medical

At times students have medical conditions which make it difficult to comply with College uniform requirements. We request that parents discuss this with us prior to a student breaking College rules as this avoids embarrassment and upset all round.

Religious or Cultural Differences

The College welcomes and celebrates diversity and, therefore, if any of the above requirements cut across recognised religious or cultural modes of dress, we would be happy to discuss this with parents.

Summer Uniform

Pupils must wear their blazer at all times unless The Principal or Vice Principal stipulate that summer uniform rules apply, where students can remove their blazer. Teachers may also use their discretion and allow pupils to remove their blazer if a classroom becomes particularly warm. The blazer arms must not be rolled or pushed up to the elbow.

Teacher's Discretion

Staff will have the final say using their professional judgement and discretion when considering if an item of uniform is appropriate.